

COURT OF APPEAL FOR BRITISH COLUMBIA
E-Filing
Completion Instructions:
Application for Leave to Intervene (Intervener Status) – Civil Rule 61

This application allows a person, other than a party, interested in an appeal to apply to a justice for leave to intervene in the appeal.

1.0 Application for Leave to Intervene

1.1 Memorandum of Argument Content

Argument: **Maximum 10 pages**

Requirement	Instructions	Completed
Cover page	Required You may use this Word template including cover page.	<input type="checkbox"/>
Part 1: Argument	Include a brief statement setting out the following: (a) Interest in the appeal – briefly describe the intervener and the intervener’s interest in the appeal (b) Position on the appeal – identify the position the intervener takes on the appeal, briefly summarize the submissions the intervener will make and their relevance to the appeal (c) Position on leave to intervene – set out the reasons that the intervener’s submissions will be: (1) useful to the court, and (2) different from those of other parties	<input type="checkbox"/>
Part 2: Order Sought	The nature of the order (or orders) requested Enter name of lawyer(s) or party(ies) who prepared the filing	<input type="checkbox"/>

1.2 Written Argument Document Format Requirements

Word template is [here](#).

Requirement	Instructions	Completed
Font	Arial 12 (including citations)	<input type="checkbox"/>
Line Spacing	Lines spaced 1.5 lines apart	<input type="checkbox"/>
Margins	No less than 2.5 cm. (1 in)	<input type="checkbox"/>
Paragraph Numbering	Paragraphs numbered consecutively starting from Part 1: Argument	<input type="checkbox"/>

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2.0 Copies for Filing and Service

2.1 E-filing

Court staff will electronically apply registry filing stamp when approved through the e-filing system.

Filing/Service	Requirements	Completed
Electronic Copies	Save 1 copy with filing stamp for your records, 1 copy with filing stamp (paper or electronic) to be served on each party	<input type="checkbox"/>

History:

Replaces Completion instructions in previous Rules and Forms

Last Updated: July 18, 2022