



Court of Appeal for British Columbia

Summary of Changes to Court Forms

Effective July 18, 2022

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1.0 New Forms and Completion Instructions Compared with Former Forms

New Form or Completion Instruction	Forms before July 18, 2022
Form 1 – Notice of Appeal	Form 1 - Leave to Appeal Form 7 - Notice of Appeal
Form 2 – Notice of Appearance	Form 2 - Appearance
Form 3 – Notice of Cross Appeal	Form 1 - Leave to Appeal Form 8 - Notice of Cross Appeal
Form 4 – Notice of Application	Form 3 - Motion for Leave Form 6 - Notice of Motion
Form 5 – Notice of Hearing of Appeal	Form 34 - Notice of Hearing
Form 6 – Notice of Settlement or Abandonment	Form 22 - Settlement or Abandonment
Form 7 – Notice of Urgent Application	New Form
Form 8 – Notice of Application to vary an order of a justice	Form 15 - Application to Vary
Form 9 - Requisition	Requisition Requisition Payment out of Court Form 29 - Appointment
Form 10 – Order of a Justice	Form 25 - Chambers Order (1 Justice)
Form 11 – Order of three or more Justices	Form 23 - Court Order (3 Justices)
Form 12 – Order from an application to vary the order of a Justice	Form 25.1 - Review Order (3 Justices)
Form 13 – Consent order to extend time to file a document	Form 26 - Extend Time Order

New Form or Completion Instruction	Forms before July 18, 2022
Form 14 – Consent order to remove an appeal from the inactive list	Form 27 - Consent to Remove (Inact.)
Form 15 – Consent order – general	Form 28 - Desk Order
Form 16 – Offer to settle costs	Form 32 - Offer to Settle
Form 17 – Certificate of costs	Form 31 - Certificate of Costs
Form 18 – Notice of change of representation	Appointment or Change of Lawyer Intention to Appear in Person
Form 19 – Notice of withdrawal of lawyer	Withdrawal of Lawyer
Form 20 – Notice of objection to withdrawal	New Form
Form 21 – Bill of costs	Form 30 - Bill of Costs
Form 22 – Application for order that no fees are payable	Form 19 - Affidavit: No Fees Payable (Indigent Status)
Completion Instruction: Appeal Book	Form 12 - Appeal Book
Completion Instruction: Appeal Record	Form 9 - Appeal Record
Completion Instruction: Application and response books for leave to appeal and/or stay of proceedings/execution	Form 4 - Motion Book for Leave Form 5 - Reply Book for Leave
Completion Instruction: Application for Leave to Intervene	Form 18 - Leave to Intervene
Completion Instruction: Application and response book – vary an order of a justice	Form 16 - Motion Book to Vary Form 17 - Reply Book to Vary
Completion Instruction: All Factums and Replies	Form 10 - Appellant's Factum Form 10 - Respondent's Factum Form 11 - Appellant's Reply
Completion Instruction: Book of Authorities	Form 21 - Authorities
Affidavit template	Affidavit: General
Eliminated (no transcript extract book under new Rules)	Form 13 - Transcript Extract Book
Eliminated (no certificate of readiness under new Rules)	Form 14 - Certificate of Readiness

New Form or Completion Instruction	Forms before July 18, 2022
Eliminated	Form 20 - Cover Memo
Eliminated	Form 33 - Electronic Filing Statement
Eliminated	Affidavit of Service/Proof of Service
New Completion Instruction	Condensed book of authorities
New Completion Instruction	Condensed book of evidence

2.0 Former Court Forms Compared with New Forms and Completion Instructions

Forms before July 18, 2022	New Form or Completion Instruction
Form 1 - Leave to Appeal	Form 1 – Notice of Appeal Form 3 – Notice of Cross Appeal
Form 2 - Appearance	Form 2 – Notice of Appearance
Form 3 - Motion for Leave	Form 4 – Notice of Application
Form 4 - Motion Book for Leave	Completion Instruction: Application and response books for leave to appeal and/or stay of proceedings/execution
Form 5 - Reply Book for Leave	Completion Instruction: Application and response books for leave to appeal and/or stay of proceedings/execution
Form 6 - Notice of Motion	Form 4 – Notice of Application
Form 7 - Notice of Appeal	Form 1 – Notice of Appeal
Form 8 - Notice of Cross Appeal	Form 3 – Notice of Cross Appeal
Form 9 - Appeal Record	Completion Instruction: Appeal Record
Form 10 - Appellant's Factum	Completion Instruction: All Factums and Replies
Form 10 - Respondent's Factum	Completion Instruction: All Factums and Replies
Form 11 - Appellant's Reply	Completion Instruction: All Factums and Replies
Form 12 - Appeal Book	Completion Instruction: Appeal Book
Form 13 - Transcript Extract Book	Eliminated (no transcript extract book under new Rules)
Form 14 - Certificate of Readiness	Eliminated (no certificate of readiness under new Rules)
Form 15 - Application to Vary	Form 8 – Notice of Application to vary an order of a justice
Form 16 - Motion Book to Vary	Completion Instruction: Application and response book – vary an order of a justice

Forms before July 18, 2022	New Form or Completion Instruction
Form 17 - Reply Book to Vary	Completion Instruction: Application and response book – vary an order of a justice
Form 18 - Leave to Intervene	Completion Instruction: Application for Leave to Intervene
Form 19 - Affidavit: No Fees Payable (Indigent Status)	Form 22 – Application for order that no fees are payable
Form 20 - Cover Memo	Eliminated
Form 21 - Authorities	Completion Instruction: Book of Authorities
Form 22 - Settlement or Abandonment	Form 6 – Notice of Settlement or Abandonment
Form 23 - Court Order (3 Justices)	Form 11 – Order of three or more Justices
Form 24 - Oral Order Court	Eliminated Feb. 28, 2013
Form 25 - Chambers Order (1 Justice)	Form 10 – Order of a Justice
Form 25.1 - Review Order (3 Justices)	Form 12 – Order from an application to vary the order of a Justice
Form 26 - Extend Time Order	Form 13 – Consent order to extend time to file a document
Form 27 - Consent to Remove (Inact.)	Form 14 – Consent order to remove an appeal from the inactive list
Form 28 - Desk Order	Form 15 – Consent order – general
Form 29 - Appointment	Form 9 - Requisition
Form 30 - Bill of Costs	Form 21 – Bill of costs
Form 31 - Certificate of Costs	Form 17 – Certificate of costs
Form 32 - Offer to Settle	Form 16 – Offer to settle costs
Form 33 - Electronic Filing Statement	Eliminated
Form 34 - Notice of Hearing	Form 5 – Notice of Hearing of Appeal
Affidavit: General	Affidavit template
Affidavit of Service/Proof of Service	Eliminated

Forms before July 18, 2022	New Form or Completion Instruction
Appointment or Change of Lawyer	Form 18 – Notice of change of representation
Intention to Appear in Person	Form 18 – Notice of change of representation
Withdrawal of Lawyer	Form 19 – Notice of withdrawal of lawyer
Requisition	Form 9 – Requisition
Requisition Payment out of Court	Form 9 - Requisition
New Form	Form 7 – Notice of Urgent Application
New Form	Form 20 – Notice of objection to withdrawal
New Completion Instruction	Condensed book of authorities
New Completion Instruction	Condensed book of evidence