

FORM - COVID-19 TELEPHONE CONFERENCE HEARING

No.
.....Registry

[Style of Proceeding]

For more information on the Telephone Conference Hearing process, including what kinds of matters are eligible, see the British Columbia Supreme Court’s Notice entitled *COVID-19: Expansion of Civil and Family Matters – Telephone Conference Hearings* dated April 17, 2020.

TAKE NOTICE that a Telephone Conference Hearing (TCH) on this proceeding has been set down in *[registry]*on*[dd/mmm/yyyy]*..... at*[time of day]*..... .

The TCH was scheduled by: *[Insert party/ies name]*

Do all parties consent to the date for the TCH: Yes No

The TCH is estimated to take:*[time estimate]*.....

Part 1: Court File Information

Case Type: *[Civil, Family]*

Date on which the matter was originally scheduled to be heard:

.....*[dd/mmm/yyyy]*.....

What was originally scheduled to be heard: *[trial, conference, chambers application, other hearing]*

Is there an Assigned Trial Judge or Case Management Judge:

Yes No *[name of Judge if known]*

[Check the correct box.]

This matter is within the jurisdiction of a master.

This matter is not within the jurisdiction of a master.

Part 2: Contact Information

Name of party/ies who scheduled the TCH:

Telephone number where party/ies can be reached for the TCH:

Email address:

Name of Opposing & Other Counsel/Litigant(s):

Telephone number where party can be reached for the TCH:

Email address:

Part 3: Disputed Issue and Order(s) Sought

Disputed issue

[Using numbered paragraphs, set out a brief description of the disputed issue that will be addressed at the TCH. Maximum 200 words.]

1

2

Order(s) sought at the TCH

[Using numbered paragraphs, set out the order(s) that will be sought at the TCH and indicate against which party(ies) the order(s) is(are) sought. Maximum 100 words.]

1

2

Other issue(s) still in dispute

[Using numbered paragraphs, set any other issue(s) that are still in dispute in the proceeding. Maximum 200 words.]

1

2

Are any issues proceeding by consent: [] Yes [] No

Part 4: Materials to be Relied on at the TCH

[Using numbered paragraphs, list the materials that will be relied on at the TCH. Each party may rely on one affidavit not exceeding 10 pages; written submissions not exceeding 10 pages; and filed pleadings (e.g., petition, response to petition, notice of civil or family claim, response to civil or family claim, reply, counterclaim, response to counterclaim, third party notice, and/or response to third party notice).]

1

2

Date:[dd/mmm/yyyy].....

.....
Signature of [] party(ies)
[] lawyer for party(ies)
.....[type or print name].....