



DIRECTIONS REGARDING WAIVER OR ADJOURNMENT FORM

The Court has issued a Waiver or Adjournment form for use in detention review proceedings under s. 525 of the *Criminal Code*. Defence counsel may complete and submit the form on behalf of an accused person in relation to whom an application has been made under s. 525. The form provides a paper method for the accused to waive the detention review or to adjourn the scheduling hearing to a later date without appearing in court.

Defence counsel may deliver a copy of a completed Waiver or Adjournment form by email to the Detention Review Coordinator at detention.review@bccourts.ca with a copy to the designated central email address for the level of Crown counsel with conduct of the matter. The relevant Crown email addresses are as follows:

- BC Prosecution Service (Provincial matters): 525BCPS@gov.bc.ca
- Public Prosecution Service of Canada (Federal matters): Federal525Notices@ppsc-sppc.gc.ca

Defence counsel must retain the original Waiver or Adjournment form until the earliest of:

- a. the date on which the proceeding, including any appeals, is finally disposed of;
- b. the date on which the appeal period for the proceeding has expired if no notice of appeal respecting the proceeding has been filed within that period, and
- c. the date on which the court requests that the original version be filed.

If the court requests that counsel file the original Waiver or Adjournment form, counsel must do so promptly after the request is made.

Waiver: Upon receipt of a properly completed waiver portion, the Detention Review Coordinator will reply and confirm that the matter has been removed from the scheduling hearing list. The court will consider the application concluded.

Adjournment: Upon receipt of a properly completed adjournment portion, the Detention Review Coordinator will reply and confirm the new date and time of the scheduling hearing.

For details regarding the current process under s. 525 of the *Criminal Code*, please see [CPD-4: Interim Procedure for Detention Reviews Under s. 525 of the Criminal Code](#).

[COMPLETE THE WAIVER OR ADJOURNMENT FORM](#) (PDF fillable, 1 MB)